

## The Houston Cake Club

January 24, 2012

Larry's Arts and Crafts

Pasadena, TX

Martha Hickman demonstrated edible images – with and without a printer.

Kathy Brinkley provided refreshments.

Lori Gust called the meeting to order at 11:02 am with 34 members and 2 guests present.

The question of the month was: what is your favorite decorating theme/idea for this time of year?

Lori Gust asked that members submit ideas for the question of the month.

The minutes for November were presented. Kathy Brinkley moved to accept the minutes and Sandra Hughes seconded the motion. The motion/minutes passed.

Helen Osteen presented the Treasurer's report. She said that we have 11 people attending each of Glenda Galvez's classes. Helen mentioned that opening balance for Glenda classes listed on the Treasurer's report reflects the total amount of money collected and the amount listed for Glenda's classes listed under income was the amount collected as of 1-23-12. She also said that she believes all the receipts from the CDE have been collected. Lori Gust said that there should be about \$3000 coming out of our club's account balance of \$11,305.05 for Glenda's classes and our new chairs. Dawn Parrott moved to accept the Treasurer's report and Pat Wiener seconded the motion. The motion/report passed.

Lori Gust said that the sign-up sheet for demonstrations/refreshments/photo albums would be passed around. She mentioned that we still need demos for September, October and November. She also asked that if a member is not able to attend the meeting for which they are to provide the demonstration or refreshments, please inform a board member so that the obligation can be covered. Lori Gust suggested that someone bring decorating tools to the meeting and provide a demonstration of their uses. Casey Marchan suggested a demonstration on dos and don'ts for competition (how to win).

Lori Gust thanked Martha Hickman for her demo. She said that Beth Vaughn will be demonstrating in February. Beth indicated that she will be demonstrating a butterfly cake. Lori requested that Beth send pictures for her demo to Helen Osteen for the newsletter.

### OLD BUSINESS

Lori Gust mentioned the cookies that members donated for charity. C.J. Clay took cookies to the veteran centers where the troops come in from overseas. They called to thank us for our donation and returned our containers. Lori said that SEAMS sent a thank you card for our donation. Bonnell Templet took our donation to the facility. She said that they were most appreciative for our donation, indicating

that it would be most helpful as there had been an upswing in requests for assistance. Lori said that we sent a check to SEAMS for \$200 (after Christmas luncheon attendees voted to round the total \$200). We also sent \$71 cash (from the luncheon raffle) and a child's gift to SEAMS.

Lori Gust said the chairs we agreed to purchase for the club at the November meeting are on order and should arrive at Larry's next week. Pat Wiener said that she would accept the delivery.

#### NEW BUSINESS

Lori Gust said that we had discussed moving our CDE away from San Jan College. An alternate site of The Garden was suggested by Susan Shannon. Lori said that she and Helen were going to take a look at the facility. Susan Shannon provided a brochure for the facility and mentioned that they would be having an open house and everyone was welcome to attend.

Lori Gust mentioned that it was time to begin looking for demonstrators for our 2012 CDE (Cake Decorating Extravaganza). She said that Kathy Brinkley initiated a discussion with Ruth Rickey. Lori said that her talent for using color is great. She said that Ruth can blend color and dust to make your flowers, etc. look realistic. Lori said that she will be here in September for the RBA (Retail Bakers Association) expo. She has provided a list of class topics and prices. Lori Gust said that Carol Webb is another possible demonstrator; she is known for the wide foam molds. Lori mentioned that Carol is very practical and likes techniques which can be done quickly. Lori also suggested Karen Davies from England. She is known for her silicone molds; she shows several techniques with her face molds.

Lori Gust said that January is the month to renew club dues. She asked that each member update their contact information with Helen Osteen if there have been any changes.

Lori Gust mentioned that 2012 was the year to elect new board members. She said that nominations are held in January and the voting is held in February. She said that you do not have to be present at the February meeting to vote – you can vote on-line. She said that all votes are anonymous. Lori said that the voter's membership would be verified, the vote would be counted and then it would be discarded. Lori said that the board consists of 4 elected board positions (president, vice-president, secretary and treasurer) and 1 appointed position (parliamentarian). She added that the club's members not the board make the club decisions. Lori said that the board does not meet outside of the regular club meetings. The Vice-President handles the demo/refreshment/photo album sign-up sheets. She/he also provides back up if the member cannot meet the monthly obligation for the demo/refreshments. The Vice-President also runs the monthly meeting should the President not be present at the meeting. The Treasurer keeps the club's account in good standing. The Secretary records the minutes, verifies the minutes with the board, and prints the minutes for the monthly meetings. The President writes the Presidential Pearls for the monthly newsletter, sets the meeting's agenda, and runs the meeting. The Parliamentarian makes sure that the meeting is run in an orderly fashion. Lori said that any nominee should be someone who is willing to make the 2 year commitment to the board and willing to attend every meeting. Philippa Jenkins (PJ) asked if there is any travelling involved for the positions and Lori said the only travelling involved is to the meeting themselves. Lori added that the term for the new board begins in March.

Lori Gust opened nominations from the floor. She said that any member in good standing with the club could be nominated. She also added that a member could only run for one position at a time and the member must accept the nomination in order to be considered for the position.

President:

Susie Jahn nominated Pat Wiener (accepted). Helen Osteen nominated Lori Gust (accepted).

Vice-President:

Ronnie Bochat nominated Kathy Brinkley (accepted). Philippa Jenkins nominated Martha Hickman (declined).

Treasurer:

Kathy Brinkley nominated Helen Osteen (accepted).

Secretary:

Helen Osteen nominated Jan Hutto (accepted).

Parliamentarian:

Pat Wiener nominated Casey Marchan (accepted).

Lori Gust inquired if there were any more nominations from the floor. Susie Araya asked if we could have a secret paper nomination process. Secret nominations were collected by Jan Hutto (secretary) and tallied.

Lori Gust asked about scheduling some play days for the club. She explained that play days are held on Sundays at Larry's usually at 1-5 pm and the fees are \$10 for members and \$15 for nonmembers. Play day suggestions were as follows: C.J. Clay – Cricut, Kathy Brinkley - stencils, Sandra Hughes – airbrush, Susie Araya – Sugar veil. Helen Osteen asked Martha Hickman if she would be interested in holding a Cricut play day. Martha said that it would probably need to be broken down into 3 different play days due to the different operating systems.

Jan Hutto tallied the secret nominations and the results were:

President:

Martha Hickman (declined then accepted), Dawn Parrott (declined), and Kathy Brinkley (declined)

Vice-President:

Dawn Parrott (accepted), Angie Blackmon (declined)

Secretary:

Kathy Brinkley (declined)

Parliamentarian:

C.J. Clay (declined then accepted)

As there were no other nominations from the members, Lori Gust asked for a motion to close the nominations. Susie Jahn moved to close the nominations for the board and Ronnie Bochat seconded the motion. The motion passed. The nominations were closed.

The final official board nominations are as follows:

President:

Pat Wiener, Lori Gust and Martha Hickman

Vice-President:

Kathy Brinkley, Dawn Parrott

Secretary:

Jan Hutto

Treasurer:

Helen Osteen

Parliamentarian:

C.J. Clay, Casey Marchan

The elections will be held at our next meeting on February 28, 2012.

Bonnell Templet inquired about food for Glenda Galvez's classes. Lori said that we usually allow \$5 per person per day of class for food. The club will reimburse the person providing the food upon presentation of all receipts. The food duties for Glenda's class are Monday breakfast – Pat Wiener, Lunch – Bonnell Templet and set-up/clean-up duties – Pat Wiener. Tuesday Breakfast, Lunch and set-up/clean-up duties – Kathy Brinkley and Jan Hutto. Wednesday Breakfast – Susie Jahn, Lunch – Angie Blackmon, set-up/clean-up duties – Bonnell Templet.

Jan Hutto announced that 3 Brother's Bakery is hiring an Icer and Decorator.

C.J. Clay asked about coordinating refreshment duties for February with Angie Blackmon.

Lori Gust said that February is our annual appreciation luncheon for Larry's employees. She said that we have the luncheon in order to thank Larry's for allowing the club to use their facility. Lori said that we allow the employees to eat, and then club members eat lunch after the meeting.

Kathy Brinkley announced that as the Area IV alternate representative, an ICES Day of Sharing will be held on February 5, 2012 at the Montgomery/Conroe KOA located on Hwy. 105-approximately 10 miles west of Conroe. The demonstrators will be Bronwen Weber, Glenda Galvez, Carolyn Wanke, Ximena Sempertegui, and Sheila Brooks. The theme will be Valentine's Day. She said you can register on-line for \$30 (ICES member), or \$40 for a nonmember. The fee at the door will be \$50. There will plenty of raffles and great demos.

Lori Gust announced last call for raffles.

Celia Diaz won the raffle. Lori Gust mentioned that Pat Wiener received extra tickets because she contributed to the newsletter. She encouraged everyone to send their newsletter contributions to Helen Osteen.

Lori Gust said that Maricela Vilchis was going to get information on classes with Chef Sergio Fernand. Chef Fernand teaches classes on gelatin.

Meeting adjourned at 12:03 pm.

Minutes recorded by Jan Hutto, Secretary.

## The Houston Cake Club

February 28, 2012

Larry's Arts and Crafts

Pasadena, TX

Beth Vaughn demonstrated a butterfly cake.

C.J. Clay and Angie Blackmon provided refreshments.

Lori Gust called the meeting to order at 10:49 am with 38 members and 2 guests present.

The question of the month was: how do you keep your cakes fresh?

The minutes for February were presented. Dawn Parrott moved to accept the minutes with corrections and Kathy Brinkley seconded the motion. The motion/minutes with corrections passed.

Helen Osteen presented the Treasurer's report. She said the report reflected it was for January, but, it should have read February. Helen said that all the students in Glenda Galvez's classes were HCC members, so the club had to make up the \$700 shortage in paid class fees. She said that we had 4 members renew their club dues this morning for 2012. Pat Wiener moved to accept the Treasurer's report and Beth Vaughn seconded the motion. The motion/report passed.

Tina Belden asked about the difference in the numbers of members vs. active members. Helen Osteen explained that an active member is one who has attended 2 club events. The active members are the ones who are eligible to receive club discounts. Lori Gust mentioned that a person who has paid/renewed their dues is still a member; however, dues must have been paid 30 days in advance of today's meeting in order to be able to vote in the board elections.

Lori Gust thanked Beth Vaughn for today's demo. Celia Diaz volunteered to present a spider cake for March's demonstration. Lori also mentioned that Mary Nicholas and Martha Hickman will be providing the refreshments next month.

### OLD BUSINESS

Lori Gust mentioned that the club's new chairs had been delivered to Larry's.

Lori Gust asked for feedback from Glenda Galvez's flower classes. All comments were overwhelmingly positive.

### NEW BUSINESS

Lori Gust mentioned that Angie Blackmon won 3<sup>rd</sup> place in the Intermediate Wedding category at the Austin Cake show. Congratulations Angie!

Lori Gust said that every 2 years the club elects new board members. Each nominee gave a 3 minute speech stating why they would be the best person for the nominated position. Helen Osteen reminded everyone that you must be a member in good standing for 30 days in order to vote today. Ballots were distributed.

Dawn Parrott announced that she is putting a Truffle class together.

Lori Gust said that the fees for our play days are \$10 for members and \$15 for nonmembers. She asked for thoughts on raising the play day fees to \$15 for members and \$20 for nonmembers. Ruby Ott asked if the play days are held at Larry's. Lori said that the play days are at Larry's (usually on Sunday) for 4 hours and should not be too complicated requiring expensive tools or supplies. Mary Nicholas questioned the price increase. Lori said that the person who leads the play day sometimes brings supplies to share and the price increase would help to cover their extra costs. Dawn Parrott suggested that the price be set depending on the play day subject. Mary Nicholas suggested that the club cover the additional \$5 cost. Ronnie Bochat also said that the club should subsidize the play day fee just as it does for regular classes. Tina Belden said that the fee should be set according to the individual play day. She said that the teacher should suggest the fee and then the club determines the final fee by vote at the time of the play day sign up. Dawn Parrott said the president should put the subject out to the floor for a vote. Beth Vaughn moved to vote on each play day fee on a case by case basis. Susie Jahn moved to amend the motion to read to vote on each play day fee on a case by case basis with additional expenses coming from the club treasury (with receipts). Pat Wiener seconded the motion. The motion passed.

Board election ballots were tallied by Jan Hutto and Helen Osteen . The results are :

President – Pat Wiener

Vice President - Dawn Parrott

Treasurer – Helen Osteen

Secretary – Jan Hutto

Parliamentarian – C.J. Clay

Lori Gust announced last call for raffle tickets. Rocio Gonzalez won the raffle.

Meeting adjourned at 11:50 am.

Lori Gust said to let Larry's employees fix their plates for our appreciation dinner and then club members can eat.

## The Houston Cake Club

March 27, 2012

Larry's Arts and Crafts

Pasadena, Texas

Celia Diaz demonstrated 3D cookie eggs.

Mary Nicholas, Martha Hickman, Elizabeth Hunt and Margaux Mann provided refreshments.

Pat Wiener called the meeting to order with 33 members and 2 guests present.

The question of the month was: how do you keep tiered cakes from sticking to the tier below?

Dawn Parrott passed around demo/refreshment/photo album sign-up sheets.

Pat Wiener said that we need suggestions for the question of the month. She said that a sheet would be passed around for question suggestions.

The minutes for February were presented. Beth Vaughn moved to accept the minutes and Retta Pryor seconded the motion. The motion/minutes passed.

Helen Osteen presented the Treasurer's report. She said that we do not have too many outstanding debts. She said that the balance in the club's treasury is \$9548.08. C.J. Clay asked about bad check fees. Helen said that the club is reimbursed by the check's issuing party. Bonnell Templet moved to accept the Treasurer's report and Beth Vaughn seconded the motion. The motion/report passed.

Pat Wiener thanked everyone who provided refreshments. She mentioned that she will be providing the demonstration for April.

### OLD BUSINESS

Pat Wiener said that the committees for the CDE worked well last year and suggested we have committees again this year. She said that there had been discussion at previous meetings regarding the venue. Pat said that she had checked Susan Shannon's venue suggestion and found it to be nice, but expensive. She said the club would have a smaller profit from the CDE if we choose to move our event to a more expensive venue (also making our charitable donation smaller). Helen Osteen said that the money given to the college for last year's event was \$650 (10% of the total registration fees) and \$100 for the PA people. Helen said that we also gave the college an additional \$100 for the PA people for the previous year's CDE. Pat said that if we give up San Jac College in favor of a new venue, we give up control of the fee we pay now should we decide to return to the college for our event.

Dawn Parrott suggested we continue to hold our CDE at the college but use straight rows of tables to allow for a larger capacity. Kathy Brinkley and Bonnell Templet said that the college only had round tables. Dawn said we could look into renting straight tables. Martha Hickman inquired about the



room's capacity for fire code (300). PJ Jenkins said that 6 ft. tables could be rented for about \$8.00 each. Susie Jahn suggested we put the tables & chairs in a different configuration. Lori Gust said she thought we had voted on this subject and didn't understand why we were discussing it again. After reviewing past minutes, it was determined that the subject had been discussed but not voted on. PJ Jenkins suggested we find someone to donate tables rather than renting them. Casey Marchan suggested that a simple change in the layout of the tables could make the room less cramped and confusing. Kathy Brinkley moved to have the 2012 CDE (Cake Decorating Extravaganza) at San Jac College and Dawn Parrott seconded the motion. The motion passed. The 2012 Houston Cake Club CDE will be held at San Jac College on September 9, 2012.

Bonnell Templet suggested that we have janitorial help for the CDE. Beth Vaughn said that we could create a janitorial committee. Susie Jahn mentioned assigning shifts for janitorial help. C.J. Clay said that we could perform janitorial duties between demos.

Pat Wiener asked for a volunteer to head the janitorial committee and C.J. Clay volunteered. Retta Pryor suggested we have a floating clean up committee as well as a set up committee and tear down committee. Volunteers for committee heads are: Janitorial Committee-C.J. Clay and Philippa Jenkins, Donations/Raffle Items – Casey Marchan, Demonstrators-Kathy Brinkley and Dawn Parrott, Food Committee (caterer)-Susie Jahn and Saint Sepulveda, Vendors-Kathy Brinkley, Set up Committee-Dustie Davenport, Tear Down Committee-Susan Shannon, Restroom Supplies-Elizabeth Hunt and Eunice Estrada, Registration-Helen Osteen, Goodie Bag Set Up-Hermelanda Garcia, Roxana Sharp and Guadalupe Ochoa. Pat said that all committees are open to anyone who would like to help.

Kathy Brinkley said that she had spoken to Sharon Zambito about attending our CDE. Bonnell Templet said that Sharon is a great teacher, but was concerned about her class fees. Pat Wiener asked Kathy to contact Sharon for her classes and fees. Kathy said that she also talked to Ruth Rickey about attending our event as a demonstrator, vendor, and teacher. She said that Kathleen Lange was also interested in attending our event.

Pat Wiener asked the club about play day subjects. Some of the suggestions were sugar veil (Pat said she needs to work on this before she can do a play day), sugar bottles, topsy turvy cakes, airbrush, modeling chocolate, stencils, Cricut, butter cream transfers, and sting work.

Lori Gust said that she would hold an air brush 101 play day. Dustie Davenport inquired about holding a more advanced air brush play day. Lori will hold a air brush play day on May 20, 2012 from 1pm-5pm at Larry's. The fees will be \$10 for members and \$15 for nonmembers. Lori said that you can come to the play day even if you don't own a air brush.

Pat Wiener asked about the club's garage sale being held at the meeting in July. She encouraged everyone to participate. She said that we would put the information on our face book/web page.

#### NEW BUSINESS

Pat Wiener asked if anyone had any new business to discuss.

Pat Wiener announced last call for raffle tickets. Migdalia Nunez won the raffle.

Meeting adjourned at 12:00 pm.

Minutes recorded by Jan Hutto, Secretary.

## The Houston Cake Club

April 24, 2012

Larry's Arts and Crafts

Pasadena, Texas

Pat Wiener demonstrated a modeling chocolate basket.

Alzena McNeil provided refreshments.

Pat Wiener called the meeting to order @ 11:20am with 29 members and 1 guest present.

The question of the month was: what technique do you wish you used more often.

Pat Wiener reminded everyone to sign the attendance book.

Dawn Parrott passed around the demo/refreshment/photo album signup sheets. She said that we need a demonstrator for October. Lori Gust volunteered to demo marzipan.

Pat Wiener said Dawn Parrott will demonstrate Lambeth/piping techniques next month and Guadalupe Ochoa and Eunice Estrada will provide refreshments.

The minutes for April were presented. Kathy Brinkley moved to accept the minutes and Sandra Hughes seconded the motion. The motion/minutes passed.

Helen Osteen presented the Treasurer's report. She said that there was not much change in the club's account. Helen said we had printing expenses for the newsletter & had collected funds for dues and the raffle. Beth Vaughn moved to accept the Treasurer's report and Judy Francois seconded the motion. The motion/report passed.

### OLD BUSINESS

Pat Wiener asked for an update from the demo committee. Dawn Parrott said that Jason Ellis & Joshua John Russell have agreed to attend our 2012 CDE. She said that they agreed to teach a 2 day class for a fee of \$375. Dawn said that they are thinking about a Venetian/Masquerade Mask theme. She said they want to showcase their best skills for the class (sculpting and piping). Dawn mentioned that she had attended the Winnie DOS and felt that the demos lost the audience's attention. She felt that Jason and Joshua would be excellent demonstrators and would be a big draw for our event. She said that they will come teach classes with at minimum of 10 students. Dawn also mentioned that Linda McClure had agreed to come with her Silhouette and Ruth Rickey will demo Brush Embroidery techniques. She also suggested that we do a live challenge/cake off for the CDE. Kathy Brinkley said that Sharon Zambito will not be able to attend the CDE this year, but will definitely attend our event in 2013.

Dawn Parrott mentioned that the 2012 Oklahoma Sugar Art Show in Tulsa is featuring a mask division, so the Jason/Joshua class would be a good chance for students to design a mask with their own flair for

the Tulsa show. C.J. Clay asked if Linda McClure could do a Silhouette class after our event. Kathy Brinkley said that she would talk to Linda about doing a class later on. Helen Osteen said that Saturday classes are a disadvantage to the club as they make set up for our event too difficult. Dawn said that Kathleen Lange could demo but only if there was a class after the CDE. She said that Kathleen would be willing to come for a class later in the year. Tina Belden said that there seems to be a common problem in classes. She said that projects never get finished by the end of the class. Dawn said that the Jason/Joshua class would be a project that could be finished in 2 days.

Saint Sepulveda said that Shelia Brooks (The Cake Craft Shoppe) is having a class on September 15-17 with James Roselle. She said that might affect the attendance at the Jason/Joshua class. Helen Osteen said she needs pictures for Jason/Joshua's class ASAP for advertising. Dawn said that Jason and Joshua would put the information on their face book pages as well.

Pat Wiener said the \$375 fee for the 2 day class could be adjusted by the club.

Bonnell Templet moved to accept Jason Ellis and Joshua John Russell as demonstrators and class instructors for our 2012 CDE and Kathy Brinkley seconded the motion. Following more discussion, the motion passed.

Pat Wiener asked about fees for the class. Dawn Parrott asked if the club pays airfare or hotel for our teachers. She said that she had told them that the airfare is their responsibility. Dawn questioned if the club could help with the hotel costs. A suggestion of \$100/day be paid to them for the hotel. Helen Osteen said that we pay for the hotel for Debbie Brown, but she also charges an \$80/day fee, so we pay her \$180/day. Tina Belden asked if our CDE was at San Jac College this year. Beth Vaughn moved to pay \$100/day for hotel fees for Jason and Joshua and Sandra Hughes seconded the motion. Lori Gust asked if that included tax and mentioned that we have to pay for their food.

Said Sepulveda suggest that we approach local restaurants for gift cards and give them to Jason and Joshua for them to use at their discretion. Saint volunteered to obtain the gift cards.

Lori Gust said that if there are a minimum of 10 students in the class, they are going to make \$3800-4500, so why are we paying for their hotel? She said that we only pay Debbie Brown \$80/student. Lori said that having to pay additional fees (hotel) on top of the class fees is a lot of money. Kathy Brinkley inquired about the money paid to Mike McCary for his class. Helen Osteen said no other money was paid to him other than class fees. Saint Sepulveda said that local talent doesn't sell because the area is oversaturated with the same instructors. She said it's hard to find new talent.

Tina Belden said that she felt there would not be a problem filling the class with Jason and Joshua. Dawn Parrott said they would be fresh faces. Tina Belden asked if there would be a waiting list for another class with them. Dawn said that they couldn't stay to do another 2 day class because of their businesses, but, she suggested we could find a larger venue to hold the class with more students. Casey Marchan said that looking on Hotelspy she found \$88/night at the Intercontinental Hotel in the Galleria. Dawn said she feels the class will receive a positive response and believes we should have a backup plan for a larger classroom.

Pat Wiener said class prices are heading up for all instructors. Tina Belden asked if the \$375 fee would include supplies. Dawn Parrott said she would check into that detail. Dawn said that the goal is to keep the demos fresh so that we can draw a bigger crowd. Kathy Brinkley said that Jayne Cunningham can't come to the event. Dawn mentioned that she would rather see longer demos. She said that Winnie's DOS had longer demos; therefore, more stuff was covered. Saint Sepulveda said we should have no infomercials. Sandra Hughes asked if Linda McClure's demo would be an infomercial. Lisa Fitch said that Austin's demo was not an infomercial, and Saint added that it's all in the presentation of the subject. Sandy Cook reminded everyone that it's not supposed to be an infomercial but a demo. Kathy Brinkley said that Linda had a lot of new topics.

Kathy Brinkley asked if we were going to pay \$100/day for Jason & Joshua's hotel. Helen Osteen said we need to set class fees and nail down expenses. Philippa Jenkins said that rates in the Galleria change fast, so, we need to decide about a hotel for Jason and Joshua. Dawn Parrott said that she would contact them tonight with different options.

Pat Wiener said we would table the earlier motion until next month's meeting.

Pat Wiener reminded everyone about the play day on May 20, 2012 with Lori Gust on the airbrush.

#### NEW BUSINESS

Kathy Brinkley said there is an ICES DOS in Ft. Worth the same day as our airbrush play day. Pat Wiener asked if we wanted to change our date for the play day. After discussion, the date stands on May 20, 2012 for the airbrush play day.

Kathy Brinkley said we have some vendors lined up for the CDE. She said we have LeeAnn's Cakes, Cake Tricks, Heather Campbell, Dawn Parrott, Linda McClure, and Ximena Sempertegui.

Pat Wiener announced last call for the raffle.

Helen Osteen said that the fees for the play day had to be paid in full today.

Dustie Davenport won the raffle.

Meeting adjourned at 12:12 pm.

Minutes recorded by Jan Hutto, Secretary.

## The Houston Cake Club

May 22, 2012

Larry's Arts and Crafts

Pasadena, Texas

Dawn Parrott demonstrated Lambeth piping techniques.

Eunice Estrada and Guadalupe Ochoa provided refreshments.

Pat Wiener called the meeting to order at 11:03 am with 26 members and 1 guest present.

The minutes for April were presented. Dawn Parrott moved to accept the minutes and Sandra Hughes seconded the motion. The motion/minutes passed with changes.

Helen Osteen presented the Treasurer's report. Kathy Brinkley moved to accept the Treasurer's report and Vonda Prieto seconded the motion. The motion/report passed.

Dawn Parrott said that Pat Wiener will provide refreshments next month and Melissa Karabanoff will provide the demonstration (cake pops 2).

### OLD BUSINESS

Pat Wiener said that we need to set the rate for our CDE. She said that for the last few years we have charged \$35. Celia Diaz asked for the number of nonmembers who attend the event. Pat Wiener and Helen Osteen said that a lot of nonmembers attend (they didn't have a specific number). Pat Wiener said that we charge a flat fee for registration – C.J. Clay said that \$35 is an average fee for DOS/CDE'S. Kathy Brinkley moved to charge \$35 for early registration and \$45 at the door. Susie Jahn seconded the motion. The motion passed.

Lori Gust mentioned vendor fees. Pat Wiener said vendors pay \$50 which includes 1 table & 2 chairs. She also mentioned that we could give the vendors an extra table if we have room. Susie Jahn asked if \$50 is the charge for a table – would it be feasible to charge \$25 for an additional vendor table? Helen Osteen said we should give the perspective vendors the option.

Dawn Parrott moved to charge \$50 for a vendor's table with a \$25 option for another table. Susan Shannon seconded the motion.

Susie Jahn said we could allow 1 table per vendor until a certain date and then allow them to purchase a second table. Kathy Brinkley mentioned that there is not a lot of space at San Jac. Dawn Parrott said the tables should be on a first come first serve basis. Lori Gust suggested that we make the vendor space an 8'x8' area and allow the vendor to put any number of tables there as long as they are contained in that 8'x 8' area. Helen Osteen said we may have trouble by allowing extra tables at no extra price. Susie Jahn mentioned that we can tell vendors that our policies regarding tables have changed. Dawn Parrott said vendors can bring their own tables because our fees are low enough.

After more discussion regarding the motion, Susie Jahn amended her motion to read as a \$50 vendor fee with a \$25 fee for an extra table to be set up in an 8' x 8' area and Sandra Hughes seconded the motion. The motion passed.

Pat Wiener mentioned that she was going to visit San Jac to realign the room to give us more space.

Pat Wiener asked about food for the CDE. Susie Jahn said she tried several places, but found the best deal to be at Gabby's BBQ. Susie said that a BBQ plate consisting of brisket/sausage, beans, potato salad and cole slaw would cost \$7.25/plate & \$7.45/plate if they served the food. She mentioned that tea would be an extra \$1.05/person making the plate total being \$8.50/person. Susie said there is a \$10 delivery fee anywhere in Houston. There is also a \$.20/plate charge for dessert. Susie said that a vegetarian meal (baked potato) would be \$5.40 each with \$1.05 for tea. Helen Osteen asked if we could provide the drinks ourselves saving the \$1.05/person. Susie said we could get bagged salads to go with the baked potatoes for the vegetarians. Kathy Brinkley suggested we put a note on the registration for vegetarian meals. Sandra Hughes & Tina Belden inquired about adding chicken to the meals and Susie Jahn said chicken was not part of their catering package.

Kathy Brinkley moved to have Gabby's BBQ cater the food for the CDE and the club provides the drinks. C.J. Clay seconded the motion. The motion passed.

Susie Jahn will find out about the deposit for the food. She said she will need to know the number of plates to confirm with the caterer. Helen Osteen said that we will need to be able to change the number of plates required due to registration. Susie said she will find out what their policies are regarding changes.

Lisa Fitch asked about early registration cut-off. Pat Wiener said that date had not been set. Helen Osteen said the cut-off is usually 10 days ahead of the event. Lisa suggested a 20 day cut-off so that Susie would have enough time to notify the caterer. Helen Osteen suggested we let the cut-off slide a little because it is better to know a more accurate number of attendees. Susie Jahn said she would ask Gabby's for the latest date to notify them of the number of plates we require.

Pat Wiener suggested that 9/1/2012 be the cut-off for early registration. Bonnell Templet said that there is a baking expo at Reliant on 9/9-9/11/2012.

Pat Wiener said early registration cut-off is officially 9/1/2012 with fees being \$35 for early registration and \$45 after that date.

Tina Belden asked about classes.

Pat Wiener mentioned that there are things that need to be left until the last minute. She said that if you want to be on a certain committee, contact Helen Osteen and she would add you to the committee list.

Kathy Brinkley inquired about raffles. Pat Wiener said we need to decide what the club wants to spend on raffle prizes. She said that we have received several Wilton items for the event. Pat said contact Helen Osteen if anyone finds special prices on items for the event. Lisa Fitch asked if we take donations. Pat Wiener said our raffles are a combination of purchased and donated items. Pat said Casey Marchan obtained a lot of raffle items last year. Kathy Brinkley asked if \$1000 was enough to allocate for raffle items

at the ICES convention. Helen Osteen said that they had not been able to find a Kitchen Aid at a reasonable price. Lisa Fitch said that a 6 qt. Kitchen Aid could be found on the Wilton website for \$250. Helen said we have a 6 qt. mixer in the storeroom which cost \$225 and a 5 qt. mixer for a cost of \$165 that the club can purchase from her. Helen also purchased a Cake Cricut for \$69 and said the club could reimburse her for that item. Dawn Parrott moved that the club purchase raffle items bought by Helen Osteen and Kathy Brinkley seconded the motion. The motion passed.

Casey Marchan asked what items the club wanted her to acquire for the CDE. Suggestions included an Agbay, an edible image printer, DVD's, cake pans from Fat Daddio's, and a sheeter. Kathy Brinkley said that Sharon Zambito planned to donate DVD's. Kathy Brinkley moved to spend \$1000 at the ICES convention for raffle items. Lori Gust asked if that was a \$1000 total for raffles or just for items purchased at convention. Helen Osteen said that we made \$3400 on raffles last year. Kathy Brinkley asked if \$500 was enough to spend if we included our monthly raffle items. Pat Wiener asked if \$750 would be enough for the CDE and monthly raffles.

Kathy Brinkley amended the previous motion to spend \$750 at the ICES convention for raffle items for our CDE and monthly raffles. Susie Jahn seconded the motion. Sandra Hughes asked how raffle item purchases are determined. She asked if purchases mainly include new items. C.J. Clay inquired about individuals donating classes. Lisa Fitch suggested a Sassie Shots Gun. Casey Marchan said that Get Sassie is backed up on their orders. She said the orders were supposed to come out in July.

Pat Wiener repeated the motion on the floor - \$750 is to be spent at the ICES convention for raffle items for our CDE and monthly meeting raffles. The motion passed.

Pat Wiener said there is information on classes. Dawn Parrott has pictures. She said that the bottom tiers of the class project will be a Venetian Plaster technique along with the mask on the upper tier. Dawn said that Joshua and Jason are willing to come and teach as few as 10 students. She said that the class will be done with dummies, but Joshua will show sculpting skills. She also mentioned that they are willing to share a hotel room. Dawn said that the supply list for the class is not a long one and students will go home with a completed project. Kathy Brinkley contacted Linda McClure and she is not able to attend our event after all. Dawn Parrott said that Edward Frys will be a vendor and will do an airbrush demo. She will also inquire about raffle donations from ECG. Ruth Rickey will do a dusting color demo. Dawn asked for suggestions regarding the live challenge. She mentioned that Joshua and Jason have not determined what their CDE demo will be. They want to do something different from their class.

Kathy Brinkley asked about their hotel room. She asked if we could narrow down the hotel location to get a convention room for classes. Lori Gust said a larger class is a bad idea. The instructors can't get around to help each student. Lori mentioned that HCC has a great reputation for our classes and extending Joshua and Jason's class number could cause lots of problems. Dawn Parrott said she felt 30 students with 2 instructors would not be bad. She said we should leave that possibility open as an option.

Lisa Fitch mentioned that some hotels comp the room if you book a convention room. Dawn Parrott said she wanted to leave this option as an "in case" plan. Helen Osteen suggested we book 20 people for class at Larry's and have a waiting list. Susan Shannon asked for the date of the classes.



Pat Wiener said we should set fees and start advertising for the class. Lisa Fitch said if we have 5 people on the waiting list, would they be added to the class of 20? Pat Wiener and Helen Osteen said no due to classroom space limitations.

Casey Marchan was concerned about a large response to the class. She asked if we could have another 2 day class. Dawn Parrott said they couldn't hold another class due to business commitments. Kathy Brinkley asked what we would do if we have a waiting list of 20 people. Dawn Parrott said she would ask Joshua and Jason if they can teach another 2 day class.

Pat Wiener mentioned that Joshua and Jason want \$375 for a 2 day class. Discussion ensued regarding meals, fees, hotels etc. Tina Belden said the club has money in the treasury and we should use some of it to benefit the members. Bonnell Templet said we should subsidize club member fees. After long discussion regarding fees and club contributions, Tina Belden moved to set member class rate at \$375.

Bonnell Templet said she thought that the rate needed to be lowered to \$350. Lisa Fitch mentioned that as a nonprofit organization, the balance in the club's treasury is begging the IRS to come in & audit us. Lori Gust said that would not be an issue if you prove that the money was spent on the club. Lori also noted that we need to keep our balance high in case of cancellation/delay of the CDE. She said that the caterer, venue fees, teacher's fees etc. would still have to be paid in the event of cancellation/delay and those fees would have to come out of the treasury. Dawn Parrott said that Winnie's cake club pays for ½ of class fees for members. Bonnell Templet amended the motion to read to set the member fee for Joshua and Jason's class at \$350 and Susie Jahn seconded the motion. The motion passed.

Pat Wiener said we need to set the nonmember class rate. Dawn Parrott moved to set the nonmember class rate at \$425 and Bonnell Templet seconded the motion. The motion passed.

Helen Osteen said that the deposit for the class is \$175. Bonnell asked about deposit refunds. Helen Osteen said that the deposit is refundable up to 30 days in advance of the class start.

Lori Gust said she needs information for the website (including the supply list).

Sandra Hughes asked if the information is made accessible to members first before it is sent to nonmembers. Helen Osteen said class information is sent out to all club members first and then will be posted on the website to nonmembers. Lori Gust said the time span of posting for members to nonmembers is usually a week.

Pat Wiener announced last call for the raffle.

C.J. Clay mentioned that the airbrush play day held on the previous weekend was awesome.

Philipa Jenkins won the raffle.

Meeting adjourned at 12:35 pm.

Minutes recorded by Jan Hutto, Secretary.

## The Houston Cake Club

June 26, 2012

Larry's Arts and Crafts

Pasadena, TX

Melissa Karabanoff demonstrated Cake Pops 2.

Elizabeth Hunt & Celia Diaz provided refreshments.

Pat Wiener called the meeting to order at 11:02 am with 29 members and 1 guest present. She welcomed everyone and had each of us introduce ourselves.

The minutes for May were presented. Casey Marchan moved to accept the minutes and Melissa Karabanoff seconded the motion. The motion/minutes passed.

Helen Osteen presented the Treasurer's report. She said we have 11 people signed up for Joshua & John Russell's class on Monday/Tuesday and 3 people signed up for the Wednesday/Thursday class. Vonda Prieto moved to accept the Treasurer's report and Sandra Hughes seconded the motion. The motion/report passed.

Pat Wiener reminded everyone to put their names in the sign-in book.

Pat Wiener reminded everyone that we are holding our garage sale at next month's meeting. She said that Maricela Vilchis, Hermelanda Garcia and Susie Araya will provide refreshments.

Beth Vaughn asked about guidelines for next month's garage sale.

### OLD BUSINESS

Pat Wiener said that she and Dawn Parrott visited the San Jacinto Central College campus. She said that the facility will hold up to 750 people. Pat said that the college would set up rectangular tables for 300 people and 10 vendors of 2 tables each. She said that we can use the outside area for food set up. She also mentioned that there is a loading dock for the vendors. The room is upstairs, but there are elevators and double stairs. Pat said they would accept a donation as payment. We need to work on the camera for the event. Pat said it is all approved for us and we will be welcomed back each year. She said that there is a 15-20 minutes distance difference between San Jac North and San Jac Central. Casey Marchan asked about getting into the facility on Saturday and Pat said we could get in at 1pm. She said that we would need to work on our goodie bags. Dawn Parrott said we have the audio set up and we need to check on the video portion of the set up. C.J. Clay asked about clean up and Pat said the college contracts the job out, but we will still need to monitor clean up during the day. C.J. Clay asked how much our donation was last year. Pat said last years donation was \$650. Casey Marchan made a motion amending our original motion that we move our CDE from San Jac North to San Jac Central Campus.

Beth Vaughn seconded the motion. C.J. Clay asked how we found out about this venue. Pat Wiener said she taught there and Vonda Prieto took classes there. The motion passed.

Pat Wiener said that we will need last minute volunteers for our CDE committees.

Dawn Parrott said that Ruth Rickey will demo dusting gum paste flowers. Edward Frys will demo sculpting/airbrushing cakes. She said he will also be a vendor and has agreed to donate an airbrush. She asked if we still want to do the live challenge. Dawn said that Kathleen Lange has volunteered to demonstrate instead of the live challenge. Lori Gust mentioned that Roland & Marsha Winbeckler will be here on the same weekend for a food show at Reliant. Lori said maybe they can do a mini class on Saturday on writing on cakes and demo at the CDE. Dawn Parrott said she would contact Marsha Winbeckler about the mini class/demo.

Beth Vaughn asked about the food show. Lori Gust said it runs like ICES (Saturday, Sunday, Monday and Tuesday). Dawn Parrott was asked about the live challenge. She said that the audience would tell the competitors what to put on the cake. Beth Vaughn said the challenge would be fun, but we should get more instructors. Beth Vaughn moved to have 5 demos and Sandra Hughes seconded the motion. Vonda Prieto said we should get flyers out so we have more people in attendance. Lori Gust said in the past information has gone out to clubs in Texas. C.J. Clay said we could send out flyers to get people to participate in the club. Philippa Jenkins said we could all send personal invitations to our cake friends for the CDE. The motion passed.

Pat Wiener said we had a great airbrush play day by Lori Gust. She asked if we wanted to schedule another play day. C.J. Clay suggested Martha Hickman do a Cricut play day. Lori Gust said that she had people interested in ganache in her airbrush play day. She said we could do it for \$35 for ½ day. Lori said she teaches how to make ganache, beat it/decorate with it, using it as a filling, and various other forms. She said she explains the differences in the different types of chocolate. Pat Wiener asked if anyone would be interested in a ganache play day. Philippa Jenkins asked if it would be Saturday/Sunday afternoon. Eunice Estrada said she knows people who are not club members who are interested in modeling. Lori Gust agreed to teach ganache. The available dates are August 12<sup>th</sup> & 26<sup>th</sup>, and July 22<sup>nd</sup> and 29<sup>th</sup>. It was decided that the ganache play day would be July 22, 2012 from 1-5pm at Larry's for a cost of \$35. Sandra Hughes requested that a supply list be sent out prior to the event.

C.J. Clay mentioned a Cricut play day. Mary Nicholas asked if chocolate was included in the \$35 fee. Pat Wiener said each person would bring their own chocolate and furnish all their own supplies. Beth Vaughn asked about the \$35 and it being a play day. Pat Wiener said it was not to be a play day but a ½ day class. Helen Osteen said play day fees were to be at the teacher's discretion. Lori Gust said she would be supplying notes/recipes. Pat Wiener said the rate for the ganache class to Lori would be \$35. Pat said the member's rate could be \$25 and the nonmember rate could be \$45. Sandra Hughes indicated that she was confused about the discounted rate. Pat Wiener explained that \$35 would go to the instructor and the club would subsidize the difference. Beth Vaughn moved to set the member rate for the ganache class @ \$25 and the nonmember rate @ \$45. Dawn Parrott seconded the motion. Sandra Hughes asked about the class limit. Lori Gust said she would accept a minimum of 10 students

and a maximum of 20. Bonnell Templet said that the discounts seem to be arbitrary. She said we need to be more consistent with the discount percentage. She felt there should be a set discount rate. Helen Osteen said that we look at past discounts and get a feel for the expenses and set a rate. Helen said there are no expenses on this so she asked why we can't set the nonmember rate at \$35. Helen Osteen said play days are there to encourage participation. Beth Vaughn amended the original motion to set ganache class rate @ \$25 for members and \$35 for nonmembers. Dawn Parrott seconded the motion. Dawn Parrott made a permanent motion to set the price @ a standard rate when it doesn't cost the club. Pat Wiener asked to hold that motion until we finished with the previous motion. The motion passed.

Beth Vaughn seconded Dawn Parrott's motion. The motion passed.

C.J. Clay asked about a Cricut play day by Martha Hickman. Pat Wiener will check with Martha about a Cricut class/play day.

#### NEW BUSINESS

Pat Wiener has flyers on All Things Baking. Kathy Brinkley asked about raffle items for the CDE. Casey Marchan and Lisa Fitch are working on the raffles/donations.

Pat Wiener announced last call for raffle tickets.

Michelle Hill won the raffle.

Meeting adjourned @ 11:59 am.

Minutes recorded by Jan Hutto, Secretary

## The Houston Cake Club

July 23, 2012

Larry's Arts and Crafts

Pasadena, TX

There was no demonstration for July as the club held a garage sale.

Susie Araya, Hermalanda Garcia and Maricela Vilchis provided refreshments.

Pat Wiener called the meeting to order @ 10:41 am with 27 members and 2 guests present.

Pat Wiener welcomed our guests and asked everyone to introduce themselves.

The minutes for June were presented. Casey Marchan moved to accept the minutes and Vonda Prieto seconded the motion. The motion/minutes passed.

Helen Osteen presented the Treasurer's report. She said there are 15 people registered for Joshua's and Jason's classes with \$3312.50 in class fees collected. Sandra Hughes asked about the dummies for the class and inquired if we pay Dawn Parrott for them. Kathy Brinkley asked if the price of the dummies was \$10. Helen Osteen said that we need to reschedule Lori Gust's ganache class. Helen said that the class was cancelled because the minimum number of students was not reached until after the deadline to sign up. Sandra Hughes moved to accept the Treasurer's report and Casey Marchan seconded the motion. The motion/report passed.

Pat Wiener reminded everyone to write their name in the sign in book.

Pat Wiener said that we would move the question of the month to later in today's meeting.

### OLD BUSINESS

Pat Wiener said that we need to reschedule the ganache class. Available dates for the class are September 16<sup>th</sup> and September 23<sup>rd</sup>. After discussion, the ganache class will be held @ Larry's on September 23, 2012 from 1-5 pm. Pat said that the class fee is \$25 for members and reminded everyone to register with Helen Osteen.

Pat Wiener said Joshua's and Jason's classes had 12 people registered for the Monday-Tuesday class and only 2 (who would be switched to the Monday-Tuesday class) registered for the Wednesday-Thursday class (after 1 person dropped out). She said that it would probably be best to cancel the Wednesday-Thursday class, but, the club needed to make that decision. Kathy Brinkley said that she felt there hadn't been enough advertisement & felt we needed to give it a chance. She also mentioned that she was going to take flyers to the local cake shops.

Pat Wiener mentioned she had a flyer for our CDE and everyone was welcome to take some to distribute. Kathy Brinkley said that we need to include a phone number & our website on the flyer.

Kathy also mentioned that she was disappointed with the boys silicone molds demonstration. Sandra Hughes asked how many nonmembers had signed up for Joshua's and Jason's classes. Helen Osteen said that there were no nonmembers signed up for the class & felt that the subject matter could be the issue. Kathy Brinkley said that the club members don't speak up and say what they want for classes. She said that we may learn 1 or 2 things from this class. Sandra Hughes said we should take a poll to see what we want them to teach. Pat Wiener said that the boys had already prepared for the class as it is.

Lori Gust inquired if we had a contract with the Joshua and Jason. She said that since we are paying them 4K or 15K- we need to have the class specifics in writing. Pat Wiener said we can cancel and there would be no problem. Kathy Brinkley said that we won't have to pay for cancelled classes. Pat Wiener said we have no contract with Joshua and Jason.

Susan Shannon asked about the minimum number of required students per class. Pat Wiener indicated a 10 student minimum. Susan Shannon said that if we move 4 people to the 2<sup>nd</sup> class, we would only need 6 more people to hold both classes. Susan said she thought people would switch days if it would help the club. Kathy Brinkley said that people need to speak up about class subject matter; she indicated Karen Vasquez's class as a good example. Phillipa Jenkins (PJ) said she learned so much in Karen's class that was not on paper. PJ said that you may not want to use the mask, but, you get the instructor's techniques and get in their heads. Pat Wiener asked if we should leave the 2<sup>nd</sup> class open. Bonnell Templet asked if we could add on the 2<sup>nd</sup> class at the last minute. Casey Marchan said we need to send out notices to other cake clubs for the class. Pat Wiener said after the flyer is corrected, there will be someone to do that.

Helen Osteen indicated that she understood that Dawn Parrott would send the flyer out to other clubs. Lori Gust said that because of the cut-off date, the 2<sup>nd</sup> class should be cancelled today. It was suggested that August 11<sup>th</sup> be the cut-off date for cancelling the 2<sup>nd</sup> class. Pat Wiener said that we could check with Dawn Parrott on the cut-off for the 2<sup>nd</sup> class.

C.J. Clay said that advertising is the key to filling the class. He said the flyer & class information needs to go out.

Lori Gust asked if is possible to ask the boys to demonstrate something different and more exciting. Kathy Brinkley said that silicone molds are not a crowd pleaser. Rita DoVal said that their CDE demo might get more class students if the demo is great.

Pat Wiener said if the 2<sup>nd</sup> class hasn't made by the CDE, it would be cancelled. Pat Wiener indicated that most people are making payments for the class.

Lori Gust asked about last month's minutes listing 5 demonstrators. Jan Hutto said that we assumed that Roland & Marsha Winbeckler would demonstrate for us since they would be in Houston for the All Things Baking show, however, that will not be the case. Helen Osteen said that class fee balances are due by August 12, 2012. Rocio Gonzales said that Joshua and Jason are known for piping & sculpting skills. She suggested that they might change their demo to include those skills. Pat Wiener said she would contact Dawn Parrott about that.

Bonnell Templet asked how piping & sculpting would translate in a big venue. PJ said that Joshua has a new modern piping technique that would contrast well with Kathleen Lange's old world piping techniques.

Pat Wiener asked about CDE vendors. Kathy Brinkley said we have 5 paid vendors as of today's meeting.

Pat Wiener said everything is set up with the room. She indicated that we needed people to sign up to help on committees for the CDE.

Kathy Brinkley asked about raffles. Pat Wiener asked for a report from Casey Marchan. Casey said that Lisa Fitch has sent out letters. Casey contacted Duncan Hines and they indicated they would try to send coupons for their products. Helen Osteen said she had letters to mail on August 2<sup>nd</sup>.

#### NEW BUSINESS

Pat Wiener said that we need to set basic discount percentages on classes. Helen Osteen said she went back to 2009 on class fees. She said that with hotel costs, a general discount is about \$28.57 per student. Helen said it's hard to predict a discount when you don't know how many students there will be. Since 2009, Helen said discounts have ranged from 15% to 26%. She said that these classes have a discount rate of 15%.

Pat Wiener asked how often we pay for instructor's hotels. Helen Osteen said the club paid for Debbie Brown's hotel and now Joshua's and Jason's hotel. Susan Shannon said we should make instructors pay their own hotel bills. Pat Wiener said she thought instructors generally expected to pay their own way.

Bonnell Templet said there is no consistency in member's class rates.

Kathy Brinkley said that Joshua and Jason could pay their own hotel bill. Pat Wiener said we could make it that we don't for any hotels. Pat said we could discuss the instructor's terms and decide as a club. Helen Osteen said that she's not opposed to setting a discount rate. Pat Wiener said the amount of expenses we pay out for the instructors helps to determine the discount percentage.

Lori Gust said that we take into account all the expenses then decide the discount and round up to the nearest dollar.

Susan Shannon said we should not automatically offer to pay for hotels. Pat Wiener agreed – she said we should say that we are not paying hotel bills. Pat suggested we discuss hotel fees for each class.

Lori Gust moved to not pay hotel bills except under extreme circumstances. Susan Shannon seconded the motion. Bonnell Templet said she was confused. She asked what to hotels and class fees have to do with each other. Helen Osteen said that 20 students versus 14 students would allow for different discounts as expenses are different. Lori Gust said we should split the 2 issues. PJ asked if we can discuss what we will & won't do for students. Helen Osteen said that we have never calculated instructor's dinner expenses in the cost per student. She said that taking the instructor to dinner is just

something our club does for every instructor as a courtesy. We only include breakfast/lunch expenses during class.

Lori Gust amended the motion to not pay hotel and airfare except on a per need basis. Susan Shannon seconded the motion. The motion passed.

Kathy Brinkley asked that we correct the flyer and be able to have access to enough to distribute at the next meeting. Susan Shannon asked if we could get the corrected flyers before the next meeting. Pat Wiener said she would send a corrected flyer to Helen Osteen for download.

Pat Wiener said we need to decide on a percentage discount. Lori Gust moved to have a 20% discount rate on single classes and a 25% discount rate on multiple classes with the amount rounded up to the nearest \$5. PJ seconded the motion. Sandra Hughes asked if the discount would apply to all classes. Pat Wiener said that the discounts would be less confusing if they applied to all classes. Bonnell Templet pointed out that we always get a bigger discount on multiple classes. Sandra Hughes asked when the discounts are effective. Bonnell Templet said that on a class costing \$250 the discount is only \$50. Helen Osteen said that when we first started offering discounts, we had more classes to compete with, but now the economy seems to be a problem. Mary Nicholas said we have a good balance in our account and we should use it for the members. Bonnell Templet asked what price level our classes fall into. Lori Gust said that most are around \$100. She said we have only had 2 high priced classes. The motion passed.

Pat Wiener asked for additional questions or comments.

Pat Wiener announced last call for raffle tickets.

Vonda Prieto won the raffle.

Meeting adjourned @ 11:56 am.

Minutes recorded by Jan Hutto, Secretary.



- Minutes – August 28<sup>th</sup> – Houston Cake Club
- Pat Wiener called the meeting to order at 11:00
- Rocio Gonzalez was thanked for her demo
- Pat announced Dawn Parrott resigned as VP and because Kathy Brinkley was runner up in voting back in the beginning of the year, Kathy would be the next VP. This would be effective as of the September meeting.
- Jan Hutto was ill. Pat requested Lori take notes.
- The July minutes were handed out. Helen Osteen made a motion to accept the minutes. PJ 2<sup>nd</sup>. Motion passed
- Treasurer's report given by Helen. CDE registration very slow. Sandra Hughes motion to accept. 2<sup>nd</sup> by Beth Vaughn.
- Celia Diaz will demo filled cookies for Halloween for the September meeting.
- Pat announced help is needed for the CDE. All is set for new San Jac location. She is not sure when/if we can setup on Saturday. She will let folks know. San Jac will set up tables for 300 and extra for lunch. Food tables will be setup outside the main room. There will also be 10 tables for raffles, 3 for registration, 2 for goodies, vendors will get 2 tables each. There was discussion on why vendor were getting 2 tables when the club had agree to only allow 1 table and change \$25 for additional tables if available. Pat will make sure this is corrected with San Jac.
- Ximena Sempertegui will be the 5<sup>th</sup> demo. Demos will last 45 minutes and the main demo with be 1 ½ hours. It was unclear what their demo would be.
- Kathy asked about demo gifts. Pat replied that demonstrators didn't need a gift if they were getting \$100. There was discussion on whether there should be a gift and how much it should be. It was decided Sandra Hughes will get gift aprons and get them to Pat. Pat will get them embroidered with The Houston Cake Club and a name depending on the cost. Beth made a motion to purchase 6 gifts with embroidery to not exceed \$25 each. 2<sup>nd</sup> by Susan Shannon. There was additional discussion regarding who would get the \$100. It was decided Ximena would get the money even though she was a vendor. Jason Ellis and Joshua John Russell would not because they were teaching classes and we were already paying part of their expenses. The rest of the demonstrators would get \$100 each.
- Casey Marchan is working on a variety of donations. Most have not arrived but she was hopeful they'd be here.
- Kathy Brinkley will contact Amazing Cakes and Make-A-Cake for donations.
- Lori and Helen were the only folks that bought items at ICES for the club.
- Susie Jahn is taking care of the food from Gabby's. Helen and Susie will coordinate payment and numbers. Pat will figure out the time and let Susie know.
- Members will meet Sunday September 2<sup>nd</sup> (day before Labor Day) from 1-5 at Larry's to wrap raffle items
- There was a discussion on how the raffle items should be wrapped. PJ will check whether a roll is more or less expensive than bags. Casey made a motion to spend up to \$100 for wrapping of raffle items. Beth 2<sup>nd</sup>. Motion Passed.
- Pat asked for help for food for classes. Names were taken.
- Raffle was won by ???????????
- Meeting adjourned.

- Minutes – September 25<sup>th</sup> – Houston Cake Club
- Pat called the meeting to order at 11:18
- Jan Hutto, Secretary was not present. Pat requested Lori take notes.
- The August minutes were handed out. A correction was made to the minutes – Raffle was won by Susan Shannon. Beth Vaughn made a motion to accept the minutes. Sandra Hughes 2<sup>nd</sup>. Motion passed
- Treasurer’s report given by Helen. Beth Vaughn motion to accept. 2<sup>nd</sup> by Judy Francios.
- Everyone was given a chance to introduce themselves.
- Helen announced more input on the CDE survey is needed.
- Pat said everyone thought everything was great. The location was very good but needs a better layout. The only issue was the a/v. Pat will talk to Ernest (San Jac) about various issues.
- Bonnell Templet thanked CJ Clay for doing a great job on the trash.
- Gabby’s Barbeque was able to furnish more servings at the last moment. Beth made a motion to keep Gabby’s for next year as caterer. 2<sup>nd</sup> by Helen Osteen. Motion passed
- Sandra Hughes suggested another coffee pot was needed. There was discussion on various types of coffee makers. Folks will check on Braun type and 100 cup standard type and report back at the next meeting.
- There was also a request for more napkins at the CDE.
- Helen said another apron is needed as a demonstrator gift. 1 disappeared from the event. Motion was made by Beth Vaughn to purchase another apron with embroidery. 2<sup>nd</sup> by Susan Shannon
- There was discussion on whether other members are interested in a HCC apron. Lori will check to see if the embroidery lady has aprons.
- Elma Vega suggested a contest to see who brings the most folks to next years CDE.
- Helen Osteen nominated Kathy Brinkley as new VP replacing Dawn Parrot who resigned. There were no other nominations. Sandra Hughes motioned to end nominations. Beth Vaughn 2<sup>nd</sup> motion. Motion passed. Because there is no opposition, Kathy Brinkley will be the new VP.
- Rocio Gonzalez agreed to lead a Play Day on the baby giraffe modeling on Dec 22<sup>nd</sup> from 1-5pm. Rocio will decide on how much to charge for the Play Day. Lori made a motion to accept the amount Rocio decides to charge as the member’s rate and add \$5 for the non-member rate. Beth Vaughn 2<sup>nd</sup>. Motion passed.
- Pat Weiner will lead a Play Day on modeling chocolate on Nov 4<sup>th</sup> from 1-5pm. Cost will be \$10 for members and \$15 for non-members.
- The Christmas party will be Dec 11<sup>th</sup>. Pat has places in mind.
- Raffle was won by ????????????
- Meeting adjourned at 12:10

## The Houston Cake Club

October 23, 2012

Larry's Arts and Crafts

Pasadena, TX

Saint Sepulveda and Alice Lopez provided refreshments.

Lori Gust demonstrated marzipan.

Pat Wiener called the meeting to order at 11:12 am with 22 members and 1 guest present.

The September minutes were presented. Susan Shannon moved to accept the minutes with one correction and Kathy Brinkley seconded the motion. The motion/minutes (with correction) passed.

Helen Osteen presented the Treasurer's report. She said that all bills are paid, but she said that she needs to send our donation check to San Jac. Casey Marchan inquired about the donation amount and Helen indicated the donation should be \$891.00. Lori Gust moved to round our donation up to \$900.00 and Casey Marchan seconded the motion. The motion passed.

Pat Wiener mentioned the survey from the CDE. Pat indicated that the room size seemed to be a big issue. She suggested that we have next years' event without tables. Lori Gust said that our donation of \$900.00 would help book a larger venue. Susan Shannon asked about moving the vendors and raffle items to the hall. Helen Osteen said that the items would have to be monitored in the hall. Pat said putting the vendors on the stage would also be an option. Pat Wiener said it would be ok to move the vendors to the hall but reiterated that the raffle items would have to constantly monitored. She also indicated that we will have use of the cafeteria downstairs for our lunch next year. Kathy Brinkley said that setting the chairs up in auditorium style and having lunch in the cafeteria would allow for more room. C.J. Clay said that having tables during the demos makes it easier to take notes.

Pat Wiener indicated that we have worked out the vendor parking problem. She said we should look around for 2 – 3 months for another venue. Pat said that the college will give us use of the room for both Saturday and Sunday. She said that the camera issues will get ironed out – Pat said that their equipment was purchased specifically for our event, but, was not the right kind of camera. Sandy Cook asked about the club's A/V equipment. Pat said that the club's equipment should take care of the event. Pat also mentioned that the person in charge of running the equipment waited until the end of the CDE to correct the camera problem.

Pat Wiener reminded everyone to sign the attendance book.

Pat indicated that we would have the 2013 refreshment/demo sign-up sheet for the next meeting.

Pat Wiener thanked Lori Gust for the marzipan demo. She mentioned that Melissa Karabanoff will demonstrate at next month's meeting.

Pat Wiener asked about venues for our annual Christmas party. Kathy Brinkley mentioned The Monument Inn. She said that they have a room downstairs with a view (which they don't charge for). Kathy said that they have a select menu of 4 items which includes tossed salad, baked potato, rolls, and coffee and tea. She said they take your order upon arrival and cook all meals fresh. Susie Jahn checked into La Brisa. She said they required a 25 person minimum and 65 person maximum with a \$150.00 charge for the use of the private room. Susie said they serve a fajita buffet with a nonalcoholic drink for \$14.99/person. Pat Wiener checked Peppers. She said you order from the menu and they have a separate room with no fee. Pat said Sudie's in Pasadena has 2 -3 different menus ranging from \$9.99 - \$14.50/person. She said they have a separate room with no fee. Casey Marchan asked if the prices included dessert. Kathy Brinkley said The Monument Inn has a dessert menu. Helen Osteen said the main complaint about last years' venue was that there was no separate room. Casey Marchan moved to hold the HCC Christmas party at The Monument Inn and Susan Shannon seconded the motion. Lori Gust said that The Monument Inn is \$19.50/person and with tax & tip the price could be as much as \$25.50/person. She felt that it is too expensive. Kathy Brinkley said that this event is only once a year and felt that we should be able to go to a nice place. Helen Osteen said that last years' price was \$14.00/person, making The Monument Inn about \$11.50/person extra. Casey Marchan asked for the number of attendees at last year's party. Helen Osteen indicated that 35 people attended the party. Casey Marchan said that it would cost the club about \$1000.00 for our party. Pat Wiener asked for any more discussion, and for rereading of the motion. The motion reads that Casey Marchan moved to hold the HCC Christmas party at The Monument Inn and Susan Shannon seconded the motion. The motion passed. The Christmas party will be held on December 11, 2012 from 11:00 am to 1:00 pm at The Monument Inn.

Pat Wiener asked about play days. She mentioned that we have 2 scheduled. Pat will hold a chocolate modeling play day on November 4, 2012 with the fee being \$10.00 for members and \$15.00 for nonmembers. Rocio Gonzales will hold an animal figure modeling play day on December 2, 2012 with the fee being \$25.00 for members and \$30.00 for nonmembers. Pat inquired about setting up more play days and Jan Hutto suggested we wait until January 2013 to schedule more play days.

Kathy Brinkley said that we need to pay The Monument Inn a deposit to hold our room. Helen Osteen indicated that she would call Brandon and reserve the east room for our party.

Pat Wiener asked for any other Old Business. She asked for any New Business.

Kathy Brinkley said she has been approached for vendors for our next CDE. She also indicated that she was approached about hosting Orlando Serrano. Kathy said that she has asked for class/demo details. She also said that Sharon Zambito can come next year and asked if we would be interested in having her attend the CDE. Helen Osteen said that Debbie Brown will be at the CDE in 2013. Kathy asked if we wanted Orlando as well as Debbie. Pat Wiener suggested we have Sharon Zambito schedule a class

some other time during the year. Susie Jahn said that Orlando Serrano is great at structures and carving. Pat Wiener said that we have Orlando at another time during the year as well.

Pat Wiener announced last call for raffle tickets.

Alice Lopez won the raffle.

Pat Wiener adjourned the meeting at 11:55 am.

Sandy Cook said our next meeting is scheduled for November 27, 2012 and asked if we should change the meeting date due to Thanksgiving. It was decided to hold the meeting as scheduled.

Minutes recorded by Jan Hutto, Secretary.

## The Houston Cake Club

November 27, 2012

Larry's Arts and Crafts

Pasadena, TX

Melissa Karabanoff demonstrated circus cupcake toppers.

Kathy Brinkley and Bonnell Templet provided refreshments.

Pat Wiener called the meeting to order at 11:00 am with 19 members present. Pat welcomed everyone to the meeting.

The October minutes were presented. Bonnell Templet asked about Sharon Zambito in conjunction with our CDE. Pat Wiener explained that we didn't want to have 2 classes with our CDE as they usually don't fill up. Helen Osteen moved to accept the minutes and Kathy Brinkley seconded the motion. The motion/minutes passed.

Helen Osteen presented the Treasurer's report. Helen said that \$100 had been collected for Rocio's play day, but, only 4 people had registered. Pat Wiener said it would be cancelled and rescheduled at a later date. Helen mentioned that the HCC storeroom had been paid in full for another year and there were no outstanding bills. Kathy Brinkley moved to accept the Treasurer's report and Vonda Prieto seconded the motion. The motion/report passed.

Pat Wiener reminded everyone to sign the attendance book.

Pat Wiener asked everyone to alert Helen Osteen if attending the HCC Christmas Party on 12/11/2012 at the Monument Inn. She said that the restaurant needs head count confirmation 48 hours in advance of the event. Helen Osteen reminded everyone that if we indicate a head count of 30 and only 28 attend, the club must pay for 30. She added that we can increase the number with no problem.

Pat Wiener said that at past Christmas parties we brought a \$15 gift to play a "rob your neighbor" game. She asked about continuing the tradition and the price limit for the gift. After discussion and voting, it was decided to bring a gift valued at \$15 (optional).

Pat Wiener mentioned that we will have a 5 Qt. Kitchenaid mixer as a raffle item at the Christmas Party. She said that in past years, we gave the raffle money to charity. Sandra Hughes mentioned that we donated supplies to Ronald McDonald House last year. Pat Wiener said the Ronald McDonald House had been more appreciative for our donations than other charities in the past. Bonnell Templet mentioned that the club had received a thank you from the Houston Food Bank. Adel Coronado suggested the Shriner's as our charity. Bonnell Templet said that the Shriner's just took the donation and didn't seem too interested in its origin. Sandra Hughes moved to donate to Ronald McDonald House (including goods and raffle proceeds) and Melissa Karabanoff seconded the motion. Sandra mentioned that they

are very appreciative of the gifts. Pat Wiener suggested we leave the donations open for items or money. The motion passed.

C.J. Clay inquired about a 2013 CDE raffle prize entry on the Treasurer's report. Kathy Brinkley found a cake ball roller for \$99.99 (including tax & shipping), so Helen Osteen purchased the item.

Pat Wiener asked if we wanted to set some play days for next year. The consensus was to wait until January to decide about play days for 2013.

#### OLD BUSINESS

Pat Wiener asked if there was any Old Business.

Kathy Brinkley reminded everyone to keep looking for other venues for our CDE.

C.J. Clay said he wanted to add Tap-Its to the play day list. Pat Wiener suggested a gadget play day.

#### NEW BUSINESS

Pat Wiener asked if there was any New Business.

Kathy Brinkley mentioned that was going to be a Texas ICES DOS on February 3, 2012 at the Montgomery KOA on Hwy. 105. She said the demonstrators are going to be James Roselle, Jessie Lopez, Earlene Moore, Ruth Rickey and Ximena Sempertegui.

Pat Wiener announced last call for raffle tickets.

C.J. Clay won the raffle.

Meeting adjourned at 11:25 am.

Minutes recorded by Jan Hutto, Secretary.